

# NLFA EMERGENCY MANAGEMENT

## Emergency Response Procedure for McLeod Athletic Park

This Emergency Response Procedure (ERP) is a plan designed by the North Langley Football Association (NLFA) to assist in responding to emergency situations at home games at McLeod Athletic Park (MAP). The plan is prepared in advance to ensure emergency response is initiated quickly and efficiently.

### Responsibilities:

- Associations:** Ensure a qualified Trainer is assigned to each team that is participating in a game. Ensure Commissioner has or is provided with a working cellular telephone.
- NLFA President:** Ensure ERP is readily available at all home games and follow up with coaches, families, and players that are affected by the injury.
- Commissioner:** Ensure all parties are aware of their responsibilities in the event of an emergency. Summon Emergency Medical Services (EMS) as requested and communicate with medical authorities.
- Trainers:** Respond to player injuries on and off the field as required and alert the Coach if emergency response is required.
- Coaches:** Assist the Trainer with injury assessment and decisions as requested and activate the Emergency Response Procedure when requested by the Trainer.
- Referees:** Assist Trainer by providing needed assistance and keeping other players clear of any injured player on the field.
- Team Manager:** Have any relevant medical history available if requested by EMS.

In the Event of a Medical Emergency:

**Dial 911**

McLeod Athletic Park Address:  
5687 Johnston Townline Rd  
Langley, BC  
V2Y 2N5

Association President Phone  
Number  
Ken Sieben 604-897-9476

McLeod Athletic Park Manager  
Wayne McMurchie -  
(604)788-6239



### Procedure:

1. Trainer responds to injured player on or off the field using proper First Aid techniques to assess injuries.
2. Trainer decides whether EMS is required for injury.
3. Trainer informs Coach as soon as possible that EMS is required.
  - EMS should be summoned if the injured person:
    - Is not breathing
    - Does not have a pulse
    - Is bleeding profusely
    - Has impaired consciousness
    - Has injured the back, neck or head
    - Has a visible major trauma to a limb
    - Cannot move his/her arms or legs or has lost feeling in them
4. Coach informs Commissioner that EMS is required.
5. Commissioner calls 911 to summon emergency service.

#### Script for call

*Hello, my name is \_\_\_\_\_ and I am calling from McLeod Athletic Park in Langley.*

*We have an athlete who has suffered from a possible (type of injury - head, neck, leg, etc).*

*The victim is conscious / unconscious (state one).*

*We need an ambulance at the field located at 5687 Johnston Townline Rd, Langley.*

***To access the field:***

*When travelling on 216<sup>th</sup> Street, turn west on to 58<sup>th</sup> Avenue. There is a gate on the north side of the field.*

*Someone will meet the ambulance at the gate to direct emergency personnel to the exact location of the injured individual.*

*If you need to reach us again, please dial (your cell #)*

**Answer any other questions from the dispatcher.**

**Do not hang up until the dispatcher has already done so.**

**NOTE:** Commissioner should be close enough to communicate with Trainer to relay information to the medical authorities on the phone as requested. Common questions asked by dispatchers are:

- The address
- Site telephone number
- If first aid is attending
- Description of the accident
- Number of casualties
- Conscious or unconscious
- A brief description of the injuries
-

6. Coach to assign assistant coaches to obtain key for the gate if needed.
7. Assistant coaches will open gate, clear any traffic/vehicles from access route prior to EMS arrival and help guide EMS to injured person.
  - One person located at north gate (by mobile home)
  - One person located at the north end of the field
8. Trainer will attend to injured player until EMS arrives and communicate with EMS on arrival.
9. If transported by ambulance, Trainer should find out where the player is being taken; if possible assign someone to accompany the player to hospital.
10. Coach will notify respective Association President, who will make further notifications.
11. Coach and Trainer should care for player(s) who were involved in the incident but not physically injured. They may be in shock and require more assistance than they request. Confirm their safety.
12. Secure the incident scene. Re-lock gates as appropriate.
13. Coaches and referees will determine whether or not game will continue.